

Parliamentarian / Nominations and Bylaws Committee

End of Year Report 2014-2015

Soror Marizen B. Sawyer

Principal1922@yahoo.com

# 2014-2015 Goals Summary

**Goals for 2014-2015:**

* Become familiar with the Newly Revised edition of Robert’s Rules of Order
* To make sure the chapter conducts business in accordance with Robert’s Rules of Order, the Beta Omicron Sigma Chapter Bylaws and Chapter Standard Operating Procedures manual
* Review Chapter Bylaws and Standard Operating Procedures manual for errors and necessary updates.
* Collect recommendations from the chapter for changes/updates to the Chapter Bylaws and Standard Operating Procedures manual

**Summary of 2014-2015 Activities**

* Studied the Newly Revised edition of Robert’s Rules of Order
* Provided Basic Parliamentary Training for Sorors of the Winter and Spring 2015 TORCH Classes during their New Member Orientation sessions
* Advised the Basileus during Chapter meetings in matters of parliamentary procedure
* Kept record of motions during chapter meetings.
* Kept record of absences and tardies. Issued warnings and fines accordingly.
* Solicited, collected, edited, and compiled recommendations from the chapter for changes/updates to the Chapter Bylaws and Standard Operating Procedures manual.

**2015-2016 Goals**

* Attend a parliamentary training workshop(s)
* Begin preparations for the 2016-2018 officer elections
* Complete updating the Chapter Bylaws and Standard Operating Procedures manual
* Establish a convenient and secure system to carry out the 2016-2018 officer elections